

**Statement of Work –
Provide Complete Facility Management**

1. General

i. Place of Performance:

All work will be performed on-site at:

National Building Museum (DC0030ZZ)
401 F Street, NW
Washington DC 20001

Scope: The contractor shall provide the management, administrative, supervision, labor, subcontractors, materials, supplies and equipment (except as otherwise provided), and shall plan, schedule, coordinate, and assure effective completion of Preventive Maintenance services, repair of building operating equipment, structural and architectural systems as described in this contract. The contractor shall be responsible for needed engineering services and reimbursable building alterations of building equipment including, but not limited to: All elevators on the premises, janitorial and trash/debris removal services and all miscellaneous work associated with complete building facility management at the Building. Materials, supplies, and equipment should be selected and used in a manner that reduces exposure to building occupants and contract employees and that reduce the impact on the environment as compared to other products and services used for the same purpose, in accordance with Executive Order 13101 ([http://www.epa.gov/docs/, fedrgstr/eo/eo/13101.htm](http://www.epa.gov/docs/,fedrgstr/eo/eo/13101.htm)) and RCRA Section 6002: Comprehensive Procurement Guidelines (<http://www.epa.gov/cop/products/tissue.htm>).

- a. GSA Facility Management will be the primary point of contact on this contract. In some instances, it may be prudent, and/or necessary for the contractor to contact the tenant point of contact directly (e.g. access requirements). Any contact with the tenant point of contact shall be **approved** by GSA Facility Management, and any correspondence should include GSA Facility Management in the distribution list. All work shall be coordinated with the following point of contact:

i. GSA Facility Management:

Suzette Hampton 202-401-9662
Mark Otey 202-694-8034

ii. Period of Performance:

The period of performance shall be from May 1, 2016 through July 31, 2016.

iii. Requirements:

- The Contractor shall be responsible for complying with all applicable Federal Acquisition Regulations (FAR) and General Services Administration Acquisition Manual (GSAM). The Contractor must be registered on the System for Award Management (SAM).
- All products, work and installation drawings and documents shall meet any and all federal, state, local jurisdictions and governing authorities including but not limited to codes, laws, ordinances, and regulations applicable to this project including the Americans with Disabilities Act (ADA) and/or FED-STD 795. It will be the responsibility of the contractor to ensure that applicable regulations and codes are followed.
- The Contractor shall comply with the Government's affirmative procurement requirements including, but not limited to: Section 6002, Federal Procurement, of the Resource Conservation and Recovery Act; (RCRA); Executive Order (EO) 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, dated 24 January 2007 and EO 13514, *Federal Leadership in Environmental, Energy, and Economic Performance*, dated 5 October 2009.
- Contractor shall coordinate access to Customer Agency space in advance with the Customer Agency Point of Contact, and shall comply with all Customer Agency security requirements.

March 11, 2016

(b) (6)

/ Suzette Hampton